

**Bhilai Nair Samajam English Medium Higher Secondary School,
Sector-8, Bhilai,
(CBSE Affiliation Number -3330194)**

Invites Applications for the post of Principal.

Qualifications:

- Post-Graduation with a minimum 55% marks
- Minimum B.Ed.
- Minimum 15 years of teaching experience
- Minimum 5 years of administrative experience as HM/ Vice-Principal/Principal in a CBSE-affiliated school
- Excellent communication, leadership, and interpersonal skills

Desirable Qualifications:

- Experience in CBSE-affiliated schools
- Knowledge of educational technology and innovations
- Familiarity with CBSE policies and guidelines

Responsibilities:

- Lead the school's academic and administrative teams
- Implement CBSE curriculum and policies
- Ensure academic excellence and student achievement
- Foster a positive school culture and environment
- Manage school resources and infrastructure

Application Procedure:

Submit application with detailed resume, photocopies of qualifications, and experience certificates

- Application fee: Rs. 250/- (non-refundable) through (DD/Banker Chq in favour of Bhilai Nair Samajam School)
- Last date for application submission: 15/10/2024

Selection Process:

- Short listing based on qualifications and experience
- Interview

How to Apply:

- Application Form submitted to :
 - Bhilai Nair Samajam English Medium School, Street-07 Sector-8, Bhilai - 490006
 - Email application to: bhilainairsamajamschool@gmail.com
 - Contact No -0788-2260236
- Last date for application submission: 15/10/2024
- Please visit for details and downloading application form our school website www.bnsbhilai.com

CBSE Norms:

The school reserves the right to shortlist/reject application

Appointment will be as per CBSE Affiliation Bye-Laws and norms

Application Form for the Post of Principal

School Name : Bhilai Nair Samajam English Medium Higher Secondary School
Sector-8,Bhilai
Affiliation Number : 3330194
Address : Bhilai Nair Samajam English Medium Higher Secondary School,
Street -07,Sector-8,Bhilai

Personal Details:

1. Name : _____
2. Date of Birth : _____
3. Gender : _____
4. Contact Number : _____
5. Email ID : _____
6.Expected Salary : _____
7.Address for Correspondence : _____

Educational Qualifications:

1.Degree : _____
University : _____
Year : _____
Medium : _____
2.Post-Graduation : _____
University : _____
Year : _____
Medium : _____
3.B.Ed./M.Ed. : _____
University : _____
Year : _____

Teaching Experience:

1. Total Experience : _____
2. Experience as Principal/Vice-Principal/ HM : _____
3. Previous School(s) : _____

Administrative Experience:

1. Experience in CBSE-affiliated schools : _____
2. Experience in school administration : _____

Professional Development:

1. Workshops attended : _____
2. Training programs : _____
3. Certifications : _____

CBSE Requirements:

1. Have you undergone CBSE-approved training? : _____
2. Do you possess a CBSE-recognized teaching qualification? _____

References:

- Name : _____
- Designation : _____
- Contact Number : _____
- Name : _____
- Designation : _____
- Contact Number : _____

Declaration:

I hereby declare that the information provided is true and accurate.

Signature: _____

Date: _____

Enclosures:

1. Resume
2. Photocopies of educational qualifications
3. Experience certificates
4. CBSE-approved training certificates (if applicable)

Application Fee:

- Rs. 250/- (non-refundable) through (DD/Banker Chq in favour of Bhilai Nair Samajam School)
- Submission: Last date for application submission: 15/10/2024

Application forms should be submitted to:

- Bhilai Nair Samajam English Medium School, Street-07 Sector-8, Bhilai - 490006
- Email application to: bhilainairsamajamschool@gmail.com
- Contact No -0788-2260236

Note:

- The school reserves the right to shortlist/reject applications.
- Only eligible candidates will be called for interview.
- Canvassing in any form will disqualify the candidate.